



**Sher-e-Kashmir**  
**University of Agricultural Sciences and Technology of Jammu**

**Notice inviting Online Expression of Interest (EOI) for rate contract for supply of chemicals/glassware/plasticware and other lab wares**

SKUAST-Jammu invites EOI from the reputed original manufacturers of International/National repute, or their authorised dealers/ distributors for rate contract for supply of Analytical/Laboratory/ HPLC/LC/Molecular Biology Grade Chemicals, Diagnostic kits, Reagents, Culture Media, Serum, Primer, Antibody discs, Filter Papers, Filtration Products, Laboratory Glassware, biochemical etc.

The related documents along with detailed terms and conditions regarding the supply can be downloaded from the website: [www.jktenders.gov.in](http://www.jktenders.gov.in) as per following schedule:-

Availability of tender document	:	30-01-2024
Last date of submission of tender	:	29-02-2024 3.00 PM
Date of opening of tender	:	1-03-2022 3.00 PM

The offers may be submitted online on website [www.jktenders.gov.in](http://www.jktenders.gov.in) along with scan copies of Tender fee in the shape of DD for Rs 1500/- (nonrefundable) in favour of Comptroller, SKUAST-J and EMD of Rs 20,000/- in the shape of CDR/FDR pledged in favour of the Comptroller, SKUAST-J besides other eligibility documents.

**No.AUJ/CPC/2023-24/C&G/5475-5478**  
**Date-29.01.2024**

Sd/-  
**Member Secretary**  
**Central Purchase Committee (C&G)**



# Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

## Rate Contract/Tender Form

Costs of the tender document received vide Bank Draft /Cash Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. 1500/- (Rs. One thousand and five hundred only)

**Rate contract for:** Analytical/Laboratory /HPLC/LC/Molecular Biology Grade Chemicals, Diagnostic kits, Reagents, Culture Media, Serum, Primer, Antibody discs, Filter Papers, Filtration Products, Laboratory Glassware, plasticwares, biochemicals etc.

Earnest Money amounting to Rs. 20,000/- (Rs. Twenty thousand only) in the shape of Bank CDR/FDR No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_ (Bank) enclosed.

To,  
Chairman,  
Central Purchase Committee  
Office of Comptroller  
Administrative building,  
Main Campus, Chatha  
SKUAST-Jammu  
Jammu-180009 (J&K U.T.)

I/We \_\_\_\_\_ S/o Sh. \_\_\_\_\_ R/o \_\_\_\_\_  
\_\_\_\_\_/Authorized signatory of M/S \_\_\_\_\_  
\_\_\_\_\_ hereby offer to enter into rate contract with  
SKUAST-Jammu and declare as under:

1. That I/We have sufficient experience for supply of items in question.
2. That I/We have carefully gone through the terms and conditions and bind myself/ourselves to adhere to the quality and quantity parameters and rates/discounts.
3. That the revenue stamps worth Rs. 5/- have been affixed by me/us.

Name and Address of the tenderer  
(with signature and Seal)

**Discounts**

	Chemicals with brand	Glassware with brand	Plasticware with brand	Culture Media with brand	<i>Any other item</i> with brand	<i>Any other Item</i> with brand	Price list for the year
<b>Discount offers by Principal manufacturer/Firm</b>							
<b>Discount offers by Authorized Dealer</b>							

- *Add/delete columns as per the type of item supplied (Any other item like: culture media, diagnostic kits, plastic ware, Filtration Products etc.)*
- *If representing more than one Principal manufacturer, additional rows can be added.*

Signature with stamp

**Eligibility Bid (Check List)**

<b>S. No.</b>	<b>Eligibility requirements</b>	<b>Remarks mentioning page nos.</b>
1.	DD of Rs. 1500/- (non-refundable) in favour of "Comptroller, SKUAST-Jammu" payable at Jammu	
2.	CDR/FDR of Rs.20,000/- (refundable) pledged in favour of "Comptroller, SKUAST-Jammu" towards Earnest Money Deposit	
3.	Bank Details on letter head along with cancelled cheque	
4.	GST/TIN/sale tax registration	
5.	Copy of the PAN of the firm/Proprietor	
6.	The tendering firm shall furnish an undertaking to the effect that the tenderer has never been blacklisted.	
7.	Copies of the Rate Contract executed with Universities / National Institutes (Last three years)	
8.	Current dealership/ authorized from Principal Manufacturer. (for individual Firms/ Brands, if representing more than one firm/ Brands)	
9.	BIS/ISO/CE Certificate (for individual Firms/brands, if representing more than one firm)	
10.	Latest Catalogues/ Price List(for individual Firms/Brands, if representing more than one firm/ Brands) Mention names of firms also	
11.	Turnover of the firm for last three years (Balance sheet)	

NB: Please highlight the documents using tags and specific page numbers

Signature with stamp

## Terms & Conditions (2024)

### **For Supply of CHEMICALS/GLASSWARE/PLASTICWARE etc.**

1. The tenders shall only be entertained through online mode on website [www.jktenders.gov.in](http://www.jktenders.gov.in) . The tender is liable to be rejected if it contains mutilation, overwriting and corrections without due attestation by the tenderer.
2. The eligibility documents must be accompanied with earnest money amounting to **Rs. 20,000/- (Rs. Twenty thousand only)** in the form of CDR / FDR pledged in favour of **Comptroller, SKUAST of Jammu**. Tender fee of Rs.1500/- (Rs. One thousand five hundred only) in form of DD drawn in favour of Comptroller, SKUAST-J as tender document fee. No tender without earnest money and tender fees shall be entertained. The CDR of unsuccessful tenderers shall be released within one month of the finalization of contract. CDR of successful tenderer shall be released within one month after completion of the contract.
3. Conditional tenders shall be rejected out rightly.
4. The envelope in which original / attested copies of documents of eligibility are to be submitted must be super-scribed as ***“Offers for Chemicals/Glassware/Plastic ware”***.
5. Late, delayed, incomplete tenders and amendments & additions to the tender after opening of the same will not be accepted.
6. The tenderer should **upload the following certificates/documents/undertakings** for eligibility to entering into rate contract with the SKUAST of Jammu. Annexure-II should be used as a checklist for the following and appropriate remarks should be given.
  - i. Copies of Valid GST/VAT/TIN/Sale Tax Registration certificate
  - ii. PAN Card of the firm// Authorized Dealer
  - iii. The copy of the relevant ISO/ BIS/CE certificates
  - iv. Current dealership agreement direct from Principal Manufacturer in case of authorized dealer.
  - v. Latest Catalogues/ Price List (digital CD or hard print)
  - vi. Undertaking of not being blacklisted by any Govt. Agency/ department/Institution/University.
  - vii. List of clients presently being served (Agricultural Universities/ Educational Institutes/National Institutes /others separately in the last three years).
  - viii. Bank Details on letter head along with cancelled cheque.
  - ix. Turnover of the firm for last three years (Balance sheet)
  - x. Discounts being offered on various items as per **Annexure-I**.
7. Maximum discount to be provided by the Principal Manufacturer and authorized dealer should be clearly indicated. Firms should also enclose a certificate/undertaking to the effect that **no institute/university has been given higher discount than SKUAST-J**
8. The rates quoted shall be **FOR destination (all constituent units of the University) within 4 weeks of the placement of supply order.**
9. The rate contract shall be valid upto **31 March 2025 from the date of issuance of the contract order.**
10. Taxes as applicable and in force on the date of supply shall be paid. Relaxation of sale tax/excise duty as applicable to research and development Institutions/ Universities shall also be given to SKUAST-J.

11. The rate contract shall be immune to price hike of price list during the period of contract.
12. In case there is decrease in the prices of rate contract items, the supplier shall pass on the benefit to the university. SKUAST-J reserves the right to negotiate the price with rate contract holders.
13. Payments of the bills shall be made only after receiving the items as per make/specifications ordered for and after verification by the committee(s) constituted for the purpose.
14. The eligibility documents must also reach the **Chairman, Central Purchase Committee Office of Comptroller, Administrative Building, Main Campus Chatha, Jammu ,Union Territory of Jammu and Kashmir-180009, India** not later than the specified date and time as stipulated for opening of EOI. If the date on which the tenders are to be received / opened is declared as a public holiday, the tenders shall be received and opened on the next working day.
15. The tenders will be opened as per the date and time specified in the EOI. The tenderers / their authorized representatives are at liberty to be present at the time of opening of the tenders.
16. The Competent Authority of SKUAST-J does not bind itself/himself to accept any tender and reserves the right of accepting the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the quoted rates.
17. The successful tenderer shall not in any case sublet the contract in full or any part thereof to third party.
18. All questions, disputes, or difference arising under and out of / in connection with the contract shall be subject to the jurisdiction of Courts at Jammu (J&K).
19. The contract can be terminated at any time during the currency of the contract if any of the aforesaid conditions of the contract are violated by the contractor. In the event of reduction of prices by the principals, the same shall be applicable to this University as per their approved price list.

Sd/-

**Member Secretary  
(Chemicals and Glassware)  
CPC, SKUAST-J**